## **Members and New Pending Members First Login Process**

Go to the EUCCC website: <u>www.euccc.org</u> Click the "Login/Logout" link:



If you're returning to the EUCCC web site, enter your Username (your email address) and your password and click LOGIN.

Clicking the "Remember Me" box can be used on your home computer, to be automatically logged in for future sessions.



**First time Login** – click the "Forgot your Password?" link:

If you've forgotten your password you should use this link too! Enter your email and click "Submit"		Username Password Remember Me LOGIN • Forgot your Pasnword? • Forgot your Username?
	Forgot your Pass Please enter the e-mail address for have received the token, you will be E-mail Address:	sword? your account. A verification token will be sent to you. Once you able to choose a new password for your account. mickey@mouse.com

Confirm your account.		
An e-mail has been sent t	your e-mail address. The e-mail contains a verification token, please paste the token in the field below to prove that you are the owner of this account.	
Token:		
Submit	Ι	

Check your email! You will receive a message from <u>admin@euccc.org</u> with a "token" to enter on the EUCCC page confirming your request:

• Your Welc Experience Un Date: 10:56 A To: mickey@m	ome to Experience Unlimited password reset request limited Admin <admin@euccc.org> M nouse.com</admin@euccc.org>
Hello,	
a request has b password. To r that the reques	been made to reset your Welcome to Experience Unlimited account eset your password, you will need to submit this token in order to verify st was legitimate.
The token is 4	e4e0bfaecdc9bbd6a36a2b9aa48a996 .
Click on the UI	RL below to enter the token and proceed with resetting your password.
http://www.eu	ccc.org/index.php?option=com_user&view=reset&layout=confirm
Thank you.	

Copy (**CTRL-C**) the "token" text from your email and go back to the "Confirm your account" screen. Put the cursor in the Token box:

Confirm your account.		
An e-mail has beer Token:	n sent to your e-mail address. The e-mail contains a verification token, please paste the token in the field below to prove that you are the owner of this account.	
Submit		

Paste the "token" into the box (**CTRL-V**): And click Submit

Confirm you	ur account.
An e-mail has been sent	to your e-mail address. The e-mail contains
Token: Sulpoit	4e4e0bfaecdc9bbd6a36a2b9aa48a996

You'll see the password reset screen next: Enter the password that you want to use in both boxes and click Submit. (Be sure that your entries match!)

Reset your Password	
To complete the password reset process, please enter a new password.	
Password:	I
Verify Password:	
Submit	

Once your password is reset, you'll be returned to the Login Screen with a confirmation that your password was accepted:

Your password has been reset.		
Login		
To access the private are	a of this site, please log in.	
R		
Username		
Password		
Remember Me		
LOGIN		

Enter your User Name (your email address) and your new password to log in.

If you're on your own computer, you can click the "Remember Me" box to automatically log you in for future sessions.

Click LOGIN and you're all set! You're logged in on the Members Home page, and you'll see the Members Home options menu added to your choices:

